

Donnington Partnership CIO

Trustees Meeting Held on Tuesday 16th July 2024 3.30pm

Present: Rose, Jane, Heather, Sharon.

Apologies: Ian, Mas

In Attendance: Richard Centre Manager,

| | | Action & Who |
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| 1. | Welcome: Rose welcomed everyone to the meeting, apologies were as above. | Rose |
| 2. | Declaration of interest: Nobody declared a personal or prejudicial interest in any item on the agenda. | |
| 3. | Matters arising from the previous meeting: Darren Hassall would like to be considered to become a trustee, we had to pay Sport England £540 back, and the cooking book was a big success. | |
| 4. | Approval of minutes: The minutes were read and passed as a true record | All |
| 5. | Financial report: The funds remain good, but the cafe has been a bit up and down, but they still serve over 300 meals a week. Money has been returned to Sport England. Looking for new ideas for fund raising. | Rose |
| 6. | Centre Managers Report: The centre will be going quiet over the next 6 weeks, but the health trainer and the art club will carry on. Jack the work placement person is working well he has made the cookbook and got it printed. We still try to find funding and have got £4000 towards a van for deliveries, we will get this before the insurance renewal in September. The Zumba classes are not well attended so they will stop this week. We will look at the price of our room hire buy September to see if we are competitive. In kind direct paid us a visit to see | Richard |

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| | why we use their service. The electric points are not working at present. | |
| 7 | Events: Bingo 6 th August 6.30. and Jane will run 3 children's sessions over the summer holidays. | |
| 8 | Policy A new cctv Policy was discussed and the changes will be voted on at the next meeting. | |
| 9 | A.O.B Still not had anyone apply for the assistant centre manager role so we will need to rethink the post. | |
| 10 | Date of Next Meeting: 18 th September 2024 | |
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Approved by.....Date.....